

# City of Harriman

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### **Subject: Bid Invitation - Chimney Repair at City of Harriman Public Library**

The City of Harriman is currently accepting bids for the repair of two chimneys located at the library premises, 601 Walden Avenue; Harriman, Tennessee 37748. We invite qualified contractors to submit their bids for consideration.

**Project Overview:** The project entails the repair of two chimneys at the City of Harriman Public Library. The goal is to restore the chimneys to their optimal condition, ensuring their structural integrity and preventing any potential hazards. The repairs should be conducted in compliance with applicable safety regulations and industry standards.

**Bid Submission Requirements:** Interested contractors are requested to provide the following information as part of their bid submission:

1. Company Information:
  - Company name, address, and contact details.
  - Proof of registration and relevant licenses.
2. Experience and References:
  - Summary of your company's experience in chimney repair projects.
  - References from previous clients for similar projects.
3. Scope of Work:
  - Detailed description of the proposed repair approach, including the necessary steps and techniques.
  - Identification of any additional repairs required, such as masonry work, flashing replacement, or mortar repair.
  - Description of the materials to be used, including the type and quality.
4. Project Timeline:
  - Proposed start and completion dates for the project.
  - Any potential factors that may impact the timeline.

5. Pricing:

- Breakdown of costs, including labor, materials, and any additional expenses.
- Any potential allowances or contingencies.

6. Insurance and Licensing:

- Proof of insurance coverage, including general liability and worker's compensation.
- Documentation of any required licenses or permits necessary for the project.

Submission of Bids: Bids must be submitted no later than noon on July 28, 2023, either via email (scott.mason@cityofharriman.net) or in a sealed envelope delivered to the City of Harriman (408 N. Roane Street; Harriman, Tennessee 37748). Bids should be clearly marked "**Bid for Chimney Repair – City of Harriman Public Library.**"

Evaluation and Selection: Bids will be evaluated based on the following criteria:

- Qualifications and experience of the contractor in chimney repairs.
- Compliance with bid requirements and specifications.
- Competitive pricing.
- Ability to meet the project timeline.

Please note that the City of Harriman reserves the right to reject any or all bids, to waive any informality in the bidding process, and to accept any bid that is deemed to be in the best interest of the City.

Should you have any questions or require further information, please contact **Scott Mason** at (865) 882-9414 or scott.mason@cityofharriman.net. We encourage interested contractors to visit the library site to familiarize themselves with the project requirements.

Thank you for your attention to this bid invitation, and we look forward to receiving your proposal.

Sincerely,

*Scott Mason*

Scott Mason

City of Harriman

