

## **JOB TITLE: FIREFIGHTER**

**JOB SUMMARY:** This employee performs fire suppression and prevention work of average difficulty and related work as required. The employee will operate fire trucks and pumper and other firefighting equipment to include: nozzles, hoses, self-contained breathing apparatus, power saw and generators. A large part of duty time is taken up in city-wide inspections, performing supervised training, and maintaining equipment and quarters. Duties also include driving pumper trucks and operating pumps, as well as other support services under close supervision of shift captains. This person reports directly to the Lieutenant or Captain, whichever is supervising the shift. The employee must also know the Job Requirements of the Volunteer Firefighter.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. *Other duties may be assigned. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions*

- Performs fire suppression duties including responding to fire alarms, driving fire apparatus to site of fire, setting up hose(s), operating pumpers and related equipment, holding nozzle and directing water streams to fight and contain fires;
- Forces entry of premises for firefighting, rescue and salvage operations, uses chemical fire extinguishers, bars, hooks, lines, and other equipment;
- Removes persons from danger, administers first-aid to injured persons;
- Positions and climbs ladders to gain access to upper levels of buildings;
- Performs salvage operations such as throwing covers, sweeping water and removing debris;
- Carries charged hose line into structure for fire extinguishment;
- Physically able to wear complete set of protective clothing and self-contained breathing apparatus;
- Participates in fire drills and attends training classes in firefighting, first-aid, and related subjects;
- Does salvage work at site of fire; responds to calls relating to vehicle wrecks and hazardous materials;
- Drives fire apparatus when properly certified to do so;
- May operate departmental radio communications on special assignments, receive alarms, and notify appropriate personnel, summons on-call personnel;
- Performs primary and secondary search and rescue; assists in stabilizing physical condition of victims and in giving assistance needed according to standard operating procedures;
- Must know and be able to perform all Volunteer Firefighter Essential Job Duties;
- Regularly cleans and maintains facility, grounds, vehicles and machinery;
- Performs prevention work such as code inspection of buildings and facilities, inspection and routine service to fire hydrants;
- Provides scene control;
- Assists in training and guiding volunteer and less experienced firefighting staff;
- Regular and predictable attendance is essential to the successful completion of the job;
- Performs other related duties as assigned.

**QUALIFICATION REQUIREMENTS:** *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Knowledge of fire prevention applications and State and City regulations as applied to fire fighting and prevention;
- Knowledge of proper use and maintenance of equipment;
- Knowledge of geographic area of the City;
- Knowledge of first aid sufficient to act as "First Responder".
- Knowledge of the safe use of common hand tools;

- Knowledge to add, subtract, multiply, divide and to record, balance, and check results for accuracy
- Knowledge of occupational hazards and safety precautions;
- Ability to learn the principles, practices, methods, techniques, tools, and equipment used in fire suppression and prevention work;
- Ability to properly apply fire suppression and prevention techniques to a variety of situations according to standard operating procedure;
- Ability to wear complete set of protective clothing and self-contained breathing apparatus for extended periods of time;
- Ability to learn to operate a large truck safely;
- Ability to drive at fast speeds consistent with safety, considering traffic, weather, road conditions, and also including knowledge of laws regarding operation of emergency vehicles in route to scene;
- Ability to physically and mentally function at different heights and in close quarters;
- Ability to react quickly and calmly in an emergency situation and to determine the proper course of action;
- Ability to learn to safely operate a variety of firefighting equipment;
- Ability to read, understand and follow verbal and written instruction;
- Ability to work under extreme weather conditions and dangerous heights;
- Ability to establish and maintain an effective working relationship with the public and other employees;
- Must have the skill to understand and follow basic instructions and guidelines;
- Skilled in the safe operation of equipment used;
- Ability to understand, remember, and apply verbal and/or written instructions or other information
- Ability to complete routine forms, use existing form letters and/or conduct routine verbal communication
- Ability to read and write
- Must pass a post-offer, pre-employment physical examination, drug test and background check;

**EDUCATION and/or EXPERIENCE:**

- High School Diploma or GED;
- Firefighter Certification preferred;
- First Responder Certification preferred.

**LICENSES & CERTIFICATIONS:**

- Valid driver’s license.
- Firefighter Certification preferred;
- First Responder Certification preferred.

**PHYSICAL DEMANDS:** *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Performs extremely strenuous and physical labor for extended periods of time under some unfavorable climate and physical conditions, frequently lifting objects weighing up to 100 pounds. Firefighters must have strength & stamina to drag/carry another person for wellbeing or welfare. Performs duties requiring bending, crouching, stooping, climbing and crawling in buildings or close quarters that may be filled with smoke. The employee is regularly required to see, talk and hear while performing the physical activities marked below.

Activity		Check 1 column for Frequency of Occurrence		
Check Applicable Activities		Occasionally < 1/3 of the time	Frequently 1/3–2/3 of the time	Regularly >2/3 of the time
X	Standing			X
X	Walking			X
X	Climbing: Stairs &/or Ladders	X		
X	Sitting			X
X	Balancing	X		

X	Bending/Stooping/Kneeling	X		
X	Twisting	X		
X	Squatting		X	
X	Grasping/Squeezing			X
X	Repetitive movements w/hands			X
X	Reaching/working overhead			X
X	Lift &/or carry up to 100 lbs.		X	
X	Push &/or pull up to 100 lbs.		X	

**WORK ENVIRONMENT:** *The work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

All firefighting and emergency operations must be performed during all kinds of adverse weather and physical conditions; and the firefighter is exposed to extreme heat, smoke, hazardous chemicals, falling materials, blood, and other dangerous and life-threatening situations. Employee must wear regulation firefighting equipment and any additional, assigned Personal Protective Equipment (PPE).

**Job Description Acknowledgment:** I understand that ***this job description is not a contract of employment*** between the City and me. Also, I understand that my duties may not be limited to those duties written in the job description, and that the City may assign other duties as needed. I have received a copy of the Firefighter job description, have read it, and understand the essential functions of the role. By signing below, I acknowledge that I can perform the essential functions of the Firefighter job as it is described in the job description above.

**Employee Name (Please Print):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Employee Signature:** \_\_\_\_\_

**Date (Employment, Transfer, Revised Job Description):** \_\_\_\_\_

**Sign and date job description. Make a copy for your records.**